

**SCHEDULE FOR  
POLICY, CITIZEN ADVISORY, AND TECHNICAL ADVISORY COMMITTEE  
CHAIRS**

Wednesday, February 15, 2006 ORTP Community Meeting  
Hawaii Convention Center, Rooms 319A/B  
1801 Kalakaua Avenue  
Honolulu, Hawaii

- I. Parking Tickets Will Be Validated At the Registration Desk
- II. Policy Committee, CAC and TAC Members Sign In At Outside AND Inside Registration Desks
- III. 4:30 PM – Open House
- IV. 5:00 PM
  - A. Duties for Policy Committee Chair – Representative Marilyn Lee
    - 1. If a quorum IS NOT present
      - a. Current polling of members indicates a quorum will not be present
      - b. Nothing more needs to be done
      - c. If no quorum and more than 2 members, Gordon Lum will announce presence of Policy Committee Task Force
    - 2. If a quorum IS present
      - a. OMPO staff will inform you that a quorum exists
      - b. Call the meeting to order
      - c. Let audience know they can provide testimony at the conclusion of presentation
      - d. Hand the microphone over
    - 3. If Representative Marilyn Lee is not present, Councilmember Todd Apo will take over
  - B. Duties for CAC Chair – Joseph Magaldi
    - 1. If a quorum IS NOT present
      - a. Nothing more needs to be done
      - b. If no quorum and more than 2 members, Gordon Lum will announce presence of CAC Task Force
    - 2. If a quorum IS present
      - a. OMPO staff will inform you that a quorum exists
      - b. Call the meeting to order
      - c. Let audience know they can provide testimony at the conclusion of presentation
      - d. Hand the microphone over
    - 3. If Joseph Magaldi is not present, Vice Chair Charles Carole will take over

C. Duties for TAC Vice Chair – Glenn Yasui

1. If a quorum IS NOT present
    - a. Current indications are that a quorum will not be present
    - b. Nothing more needs to be done
    - c. If no quorum and more than 2 members, Gordon Lum will announce presence of TAC Task Force
  2. If a quorum IS present
    - a. OMPO staff will inform you that a quorum exists
    - b. Call the meeting to order
    - c. Let audience know they can provide testimony at the conclusion of presentation
    - d. Hand the microphone over
- D. If A Quorum Is Present During The Presentation
1. Presentation will not be interrupted
  2. Respective meeting will be convened
    - a. OMPO staff will inform you that a quorum exists
    - b. OMPO staff will assist you in convening the meeting

V. 5:15 PM – 1<sup>st</sup> Presentation of Draft Plan

- A. ORTP M.C. (Diane Peters-Nguyen) Will Open The Meeting
- B. OMPO Chair and Vice Chair Will Provide Opening Comments
  1. Representative Marilyn Lee and Councilmember Todd Apo may be late
  2. If neither Representative Marilyn Lee nor Councilmember Todd Apo are present, another Policy Committee member or Gordon Lum will be asked to make some opening remarks

VI. 7:00 PM – 2<sup>nd</sup> Presentation of Draft Plan (repeat)

- A. ORTP M.C. (Diane Peters-Nguyen) Will Open The Meeting
- B. OMPO Chair and Vice Chair Will Provide Opening Comments